

NEW JERSEY DEPARTMENT OF EDUCATION
OFFICE OF FISCAL ACCOUNTABILITY AND COMPLIANCE
CORRECTIVE ACTION PLAN

NAME OF SCHOOL DISTRICT LACEY TOWNSHIP BOARD OF EDUCATION
COUNTY OCEAN

**AUDIT REVIEWS OF 10/14/16 APPLICATION FOR STATE SCHOOL AID- DISTRICT REPORT OF TRANSPORTED
 RESIDENT STUDENTS, AND FY 2016-2017 EXAID**

DATE OF BOARD MEETING April 15, 2019

CONTACT PERSON Patrick S. DeGeorge

TELEPHONE NUMBER 609-971-2000 xt 1001

Recommendation	Corrective Action Approved	Method of Implementation	Person(s) Responsible for Implementation	Completion Date of Implementation
<p><i>1. The district enhances procedures to cross reference reported ASSA enrollment to the October New Jersey School Registers and other supporting workpapers.</i></p>	Yes	<p>District will adopt and implement a procedure to print the October NJ School Registers and cross-check with ASSA enrollment.</p>	Jason England	Immediately

<p>2. <i>ASSA Limited English Proficiency enrollment workpapers which reconcile to every grade level, special education category and Low Income status reported on the ASSA are maintained.</i></p>	<p>Yes</p>	<p>District will adopt and implement a procedure to print the LEP enrollment by grade level, as well as by special education category and low income status, and cross-check with ASSA. The District will also adopt and implement a procedure to spot check the accuracy of the LEP enrollment multiple times during the school year.</p>	<p>Joseph Bond Jason England Michelle Amos</p>	<p>Immediately</p>
<p>3. <i>The district report all students eligible for Speech Only services as required by the ASSA instructions.</i></p>	<p>Yes</p>	<p>District will adopt and implement a procedure to input all Speech Only student services into the student management system on a regular basis. The District will also adopt and implement the use of the new English Language Learner Entry and Exit document as provided by the Department of Education in the the Broadcast dated March 28, 2019.</p>	<p>Jason England Michelle Amos</p>	<p>Immediately</p>
<p>4. <i>The district report Transported Students based on</i></p>	<p>Yes</p>	<p>District will adopt and implement a procedure to verify the accuracy of</p>	<p>Joseph Bond Thomas Sutera</p>	<p>Immediately</p>

<p><i>actual special needs identified in each student IEP.</i></p>		<p>transportation information reflected in IEPs. The District has already conducted a training session with all case managers that create and input IEP data into the student management system. This training focused on the importance of the transportation requirement being correct in the student management system. This information will be further verified before the DTRRS is submitted against transportation department documents.</p>		
<p>5. <i>The supporting audi documentation system be enhanced by coordination between the school district business office and the special services office at the time of submission of the</i></p>	<p>Yes</p>	<p>District will adopt and implement a procedure to coordinate data collection and submission of the Extraordinary Aid application between the Business Office and with the Special Services Department.</p>	<p>Joseph Bond Sharon Silvia</p>	<p>Immediately</p>

EXAID application.				
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Thomas F. Wark
 Chief School Administrator

4/15/19
 Date

Christina S. Bous
 Business Administrator/Board Secretary

4/15/19
 Date