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**Lacey Township School District Board of Education  
Policy Committee Meeting  
Co-Curricular, Safety & Security, LTASA**

**AGENDA** - July 18, 2023 @ 4:15 - Board Office Conference Room

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Kim Klaus, **Chairperson**  
Cheryl Armato  
Jack Conaty

Salvatore Armato, Alternate  
Vanessa R. Pereira - Superintendent

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**New Policy/Regulations for Review and/or Discussion:**

- R 2624 - Grading System
  - Safety Net Presentation - Tim Dowd
- P 5511 - Dress and Grooming
- P 5756 - Transgender Students - Review and Discussion
- American Flags in the Classroom
- Job Descriptions - Confidential Secretary to Administrative Assistant
- P 5337 - Service Animals (New)
- P 2419 – School Threat Assessment Team (M) (New)
  - [AlertCast Video](#)

*On August 1, 2022 the Governor signed into law N.J.S.A. 18A:17-43.4 requiring school districts to establish threat assessment teams in schools for the 2023-2024 school year. The purpose of a threat assessment team is to provide school teachers, administrators, and other staff with assistance in identifying students of concern, assessing those students' risk for engaging in violence or other harmful activities, and delivering intervention strategies to manage the risk of harm for students who pose a potential safety risk, prevent targeted violence in the school, and ensure a safe and secure school environment that enhances the learning experience for all members of the school community. The NJDOE published a Broadcast on October 12, 2022 indicating a Policy concerning the establishment of a threat assessment team must be aligned with the guidelines being developed by the NJDOE. Strauss Esmay would prefer to incorporate the NJDOE guidelines into a*

*comprehensive Policy and Regulation Guide. However, considering the guidelines are not available at the time of this writing, Strauss Esmay developed Policy Guide 2419 that aligns with the statute in order for Boards to have a Policy adopted for the beginning of the 2023-2024 school year. Policy Guide 2419 will need to be revised and a new Regulation Guide will need to be developed once the guidelines are made available to school districts by the NJDOE. Policy Guide 2419 is MANDATED.*

- P 6112 - Reimbursement of Federal and Other Grant Expenditures (M) (Revised)

*Policy Guide 6112 (M) (Revised) – An OFAC Audit indicated the Carl D. Perkins Career and Technical Act of 2006 has been recently renamed to the Strengthening Career and Technical Education for the 21<sup>st</sup> Century Act. Policy Guide 6112 has been updated to include this revision and is mandated. Policy Guide 6112 is MANDATED*

- R 6115.01 - Federal Awards/Funds Internal Controls - Allowability of Costs (M) (New)

*Regulation Guide 6115.01 (M) (New) – An OFAC Audit indicated the school district should have a procedure/regulation to include, among other things, a description of the process used in the district for grant and budget development through the close-out of a grant. In addition, OFAC recommended the district's regulation should include a required training tool and guide for employees to be developed locally by the district. Strauss Esmay developed a new Regulation Guide 6115.01 that provides a basic process a school district may use for Federally-funded programs and grants. A school district should review the procedures outlined in Regulation Guide 6115.01 and should make any revisions to reflect the process used in the district if the process used in the district is different than the process provided in Regulation Guide 6115.01. Regulation Guide 6115.01 is mandated and must be adopted by the Board. Regulation Guide 6115.01 is MANDATED*

- P 6115.04 - Federal Funds - Duplication of Benefits (M) (New)

*Policy Guide 6115.04 (M) (New) – A Federal Integrity Audit required a school district to have a policy that addresses duplication of benefits. Duplication of benefits occurs when a person, household, business, government, or other entity receives financial assistance from multiple sources for the same purpose, and the total assistance received for that purpose is more than the total need for assistance. Strauss Esmay developed a new Policy Guide 6115.04 that requires a school district to identify and prevent duplication of benefits. Policy Guide 6115.04 is mandated. Policy Guide 6115.04 is MANDATED*

- P 6311 -Contracts for Goods or Services Funded by Federal Grants (M) (Revised)

*Policy Guide 6311 (M) (Revised) – An OFAC Audit indicated a school district needed a Policy Guide requiring vendor suspension and disbarment checks completed by the school district for the purchase of goods or services funded by a Federal grant. The Policy Guide should indicate these checks are applicable for contracts or purchase orders over \$25,000, unless the district chooses a lower threshold; the Federal System for Award Management (SAM) is accessible at [www.sam.gov](http://www.sam.gov); and compliance with the provisions of Policy Guide 6311 must be demonstrated with written evidence. Policy Guide 6311 has been revised to include these provisions and is mandated. Policy Guide 6311 is MANDATED*

- P/R 9140 - Citizens Advisory Committees (Revised/Abolished)

*Policy Guide 9140 is a long-standing Policy Guide establishing citizens advisory committees that are required for some Federal and State funded programs. However, over the years, Strauss Esmay*

*Associates has included a funded program requirement for a citizens advisory committee in specific Policy Guides addressing the program, statute, and/or Administrative Code. Therefore, Policy Guide 9140 is no longer mandated. However, Strauss Esmay recommends a Board consider adopting updated Policy Guide 9140 as the Board may want a Policy that authorizes citizens advisory committees for other purposes. There is no legal requirement for Policy Guide 9140 and a Board may revise Policy Guide 9140 to meet local needs. In addition, it is recommended Regulation Guide 9140 be abolished as Policy Guide 9140 includes similar information. Policy Guide 9140 is RECOMMENDED and Regulation Guide 9140 is ABOLISHED*

**Co-Curricular** - No agenda items to discuss

**Safety and Security** - No agenda items to discuss

**LTASA** - No agenda items to discuss

**Other**

- Architect Discussion
- Referendum Discussion
- Food Services Discussion
- July Board Retreat - 7/19 - 2:00 to 5:00 PM @ LTHS Media Center
- August Board Meeting Date Change - From 8/17 to 8/22
- October Conference
- Stuff the Bus - Sunday 7/16 @ Sea Breeze Adult Community

**Next Meeting: Wednesday, August 9, 2023 @ 4:15 pm**